

Item 4**Council Committees - Functions, Membership, Election of Deputy Chairpersons****File No: S062388****Memorandum by the Chief Executive Officer**

To Council:

In accordance with the provisions of section 360 of the Local Government Act 1993, the Local Government (General) Regulation 2021 and clause 19.2 of the City of Sydney Code of Meeting Practice (the Code), the council may establish such committees as it considers necessary.

In 2023, Council resolved to adopt meeting times, functions, policies and procedures of the following Committees:

- Corporate, Finance, Properties and Tenders Committee
- Environment Committee
- Housing For All Committee
- Cultural and Creative Committee
- Resilient Communities and Economy Committee
- Transport, Heritage and Planning Committee.

Committee Structure

Following a review of the administrative arrangements associated with Council's existing Committee structure, a number of amendments are recommended. The following Committees are recommended:

- Corporate, Finance, Properties and Tenders Committee
- Environment and Climate Change Committee
- Cultural, Creative and Nightlife Committee
- Equity and Housing Committee
- Community Services and Facilities Committee
- Innovation, Business and Economy Committee
- Transport, Heritage and Planning Committee

This updated Committee structure has necessitated the amendment and revision of the functions of each of the Committees.

The functions and administrative arrangements associated with Council's committees are detailed in the "Functions, Delegations, Policies and Procedures of Council Committees" (refer Attachment A). This document has been amended to reflect the changes in Committee structure detailed above

Election of Deputy Chairpersons

Council may elect a Deputy Chairperson of each Committee in accordance with clauses 19.15 and 19.16 of the Code of Meeting Practice.

Previously, the Council has chosen to hold a separate election for each of the Deputy Chairperson positions. Elections were conducted by open, exhaustive voting (that is, by a show of hands or similar means for candidates duly nominated).

At the Council meeting of 18 September 2023, Council elected Deputy Chairpersons for each of Council's Committees for a term commencing immediately and ending on ending on the day appointed for the next ordinary election of Council (subsequently held on 14 September 2024); with the Lord Mayor chairing all Committees.

Council will be required to elect a Deputy Chairperson for each of the following Committees for the new term of office commencing immediately and ending on ending on the day appointed for the next ordinary election of Council:

1. Corporate, Finance, Properties and Tenders Committee
2. Environment and Climate Change Committee
3. Cultural, Creative and Nightlife Committee
4. Equity and Housing Committee
5. Community Services and Facilities Committee
6. Innovation, Business and Economy Committee
7. Transport, Heritage and Planning Committee

Recommendation

It is resolved that:

- (A) the Functions, Delegations, Policies and Procedures of Council Committees, as shown at Attachment A to the subject Memorandum, be endorsed and adopted;
- (B) Council elect the Deputy Chairpersons of the Corporate, Finance, Properties and Tenders Committee, Environment and Climate Change Committee, Cultural, Creative and Nightlife Committee, Equity and Housing Committee, Community Services and Facilities Committee, Innovation, Business and Economy Committee and Transport, Heritage and Planning Committee for a term commencing immediately following the election and ending on the day appointed for the next ordinary election of Council;
- (C) the method of voting be open, exhaustive voting; and
- (D) the Chief Executive Officer conduct the election forthwith.

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Chief Executive Officer

Attachments

Attachment A. Functions, Delegations, Policies and Procedures of Council Committees